



Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT
(Formerly Northern India Engineering College)

ADGITM/Admission/2020-21

December. 1st, 2020

Attn.: BBA – Fresher's (2020-2021 Batch)

As per GGSIP University Circular No. IPU-7/online Counselling/2020/830 dated 27th Nov. 2020 this is to inform BBA {(1st Yr. Students) through GGSIPU CET 2020} who got admission in online counselling, to report in the institute from **08th to 10th Dec. 2020 (Between 10.30A.M. to 4.00 P.M.)** along with documents as mentioned below:

A. Original & 4 Sets of Photocopies of following documents:

- Provisional Allotment letter
- CET Admit Card
- Printout of GGSIPU Registration Detail
- Verification Slip issued by GGSIPU (**Reserve Category**)
- Part Academic Fee Receipt of Rs. 40,000/- (Rs. Forty Thousand)
- **Demand Draft** in the name of:

Dr. Akhilesh Das Gupta Institute of Technology & Management
Rs. 48,000/- (Rs. Forty Eight Thousand only)

- Laminated Original 10th & 12th Class Mark Sheet
- Laminated Original 10th & 12th Class Passing Certificate.
- Laminated Original Provisional Degree
- Original Migration/ School Leaving/Transfer Certificate.
- Laminated Original category Certificate (If applicable).
- Undertaking from Result Awaited Candidates (Appendix 5 of GGSIPU)
- Gap Year Affidavit (If applicable).
- Student Aadhar Card.
- Anti-Ragging Affidavit to be filled by student and Parent/Guardian (Appendix 13 & 14 of GGSIPU)

B. 4 Sets of photocopies of following documents:

- Character Certificate (**Not before July 2020**)
- Medical Certificate (Appendix 6 of GGSIPU Admission Brochure)
- Latest Address Proof.

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- 3 Recent Passport Size & 1 Stamp Size Photographs.

Prof. (Dr.) Sanjay Kumar
Director

1. CEO, ADGITM, New Delhi
2. Principal – 1st Shift, ADGITM, New Delhi
3. Director Co-Ordination, ADGITM, New Delhi
4. Asst. Director – HR & OSD to Hon'ble Chairperson, ADGITM, New Delhi
5. Web Site Incharge, ADGITM, New Delhi
6. BBA HOD / DI, ADGITM, New Delhi